Greenwood Public Library
Board of Trustees Meeting
310 S. Meridian, Greenwood, IN 46143
June 9, 2026, 6:00pm

Members attending in person: Lori Feller, Lauren Harmon, Josh Jackson, Carmen Madsen, David Penoff, Tamara Russell, Shan Rutherford
Members attending electronically: None
Members absent: None

Other attendees: Emily Ellis, Susan Jerger, Donna Ciriello, Karen Jewell, Linda Messick, Kevin Hoover, Julia Reynolds
Attending electronically: None
Members absent: Anna Roberts

Call to Order: Lori Feller called the June 2026 regular meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Pledge of Allegiance and Invocation
Kevin Hoover led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

OLD BUSINESS

Minutes of Previous Meeting:
Minutes of the May meeting were reviewed.
David Penoff moved to approve the minutes, Lauren Harmon seconded, and the minutes of the May 12, 2026 meeting were approved by unanimous voice vote.

Board Correspondence:
A letter was received by board members from Greg Wright, City Controller, regarding tax increment financing and the Greenwood Redevelopment Board's determination of no excess assessed valuation on the tax increment allocation areas listed.

FINANCE

Finance Committee Report:
Tamara Russell reported that the Finance Committee met on June 4, 2026.
Susan Jerger confirmed that all funds are in balance at all the banks.
Carmen Madsen signed off on all bank balances.

Emily and Susan attended an IN SBOA all day Webinar, along with Lisa Lintner from JCPL and Denisea from Edinburgh.
A new learning was that gift fund money must be appropriated. GPL is already compliant since all donations go through the Foundation.
The Annual Report is still delayed due to Baker and Taylor going under.
Susan Jerger is adopting a new procedure of creating a voucher right away upon making an online payment. This will keep the AVC balance more accurate in real time.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer's Report was approved by signature.

NEW BUSINESS

Resolution 26-04 Declaration of Intent to Receive and Expend Donated Funds

This resolution spells out where donated funds will be held once received from the Greenwood Foundation, how those funds will be allocated to projects, and how they will be tracked as restricted donations to insure they are used for the purposes intended.

Tamara Russell moved to approve, Lauren Harmon seconded, and Resolution 2026-04 Declaration of Intent to Receive and Expend Donated Funds was approved by signature.

Service Animals in the Library Policy

This policy was updated to include examples of questions that can reasonably be asked to determine if an animal is qualified as a service animal.

Shan Rutherford moved to approve, David Penoff seconded, and the updated Service Animals in the Library Policy was approved by unanimous voice vote.

MONTHLY REPORTS

Attorney's Update: None

Executive Director's Report

Emily Ellis reported that the library received a supplemental LIT distribution that was deposited into the General Fund for balancing the budget.

A meeting was held today, 6/9, with the bond team, including the mechanical and controls engineers. The new estimate that is $300K over the original is mostly due to controls. The controls engineers will be coming in tomorrow to analyze the building. Post bid interviews will be conducted to review the scope of work and due diligence will be done to search for cost savings.

In the spirit of May's Advocacy Call to Action theme of "Send a Letter to your Representative", Emily shared the advocacy data email she recently sent to the

Statehouse and Congress. The continuing goal is to raise their awareness of the value of our library in this community.

Highlights from Department Reports:

Lots of prep happened for summer reading, including 3-D printed and laser-cut prizes made in the Studio and lots of STEAM related decorations like garlands of gears.

A very successful incoming Kindergarten night was held for Greenwood schools, including Bluey as a special guest.

Valerie Holbrook is working with the marketing team at JCPL to plan out a joint advocacy effort countywide. Expecting to launch in September.

Reservations are coming in for Booked for the Evening that will be held Thursday June 25.

Other Business: There will be an executive session for all board members at 5:30pm, July 14, prior to the Board of Trustees monthly meeting.

Public Comment: None

Adjournment: Lori Feller called for a motion to adjourn.

Shan Rutherford made the motion to adjourn, Lauren Harmon seconded the motion, and the meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Tamara Russell

Secretary